

**MINUTES TO A
REGULAR MEETING OF THE
BOARD OF DIRECTORS
STONEWALL WATER CONTROL AND IMPROVEMENT DISTRICT**

January 20, 2022

The Board of Directors for Stonewall Water Control and Improvement District (the “District”) met for in regular session at 8:30 a.m. at the Stonewall Chamber of Commerce Building located at 250 Peach Street, Stonewall, Texas 78671, pursuant to notice of said meeting posted in accordance with Chapter 551 of the Texas Government Code, whereupon the roll was called of the members of the Board, to-wit:

Nikolaus Hopkins	President
Britton Waldron	Vice President/Treasurer
Laurel Hoekstra	Secretary
Robert Welch	Director
Henry Rohlfs	Director

All Board members were present except President Hopkins. Also in attendance, Ms. Sheri Schumann (“District Bookkeeper”), Dirk Jordan (“General Counsel”), Mark Nebgen, (“Public Commentor”) and Timothy Young with Professional General Management Services, Inc. (“General Management”).

1. Call to Order and Establish a Quorum.
Vice-President Waldron, after finding the notice of the meeting was posted as required and that a quorum of the Board of Directors was present, called the meeting to order and declared it open for such business as may come before it at approximately 8:55 A.M.
2. Receive Comments from the Public.
Mr. Mark Nebgen was introduced and greeted the Board. Mr. Nebgen was introduced as an interested Candidate for a seat on the District Board.
3. Approve Minutes to Previous Meeting Held on December 16, 2021.
A copy of the minutes to the December regular meeting were dispersed and read. One correction was made to the minutes as provided. With the correction noted, Director Rohlfs moved to approve the minutes as corrected. Secretary Hoekstra seconded the motion. After full discussion and all voting in favor, the motion carried.
4. Payment of Current Bills and Invoices.
Bookkeeper Schumann presented the bills to be approved this period. Bookkeeper reimbursement was corrected to \$736.55. PGMS is to obtain the remittance address for the TCEQ RAF. With corrections noted, Secretary Hoekstra moved to approve the bills as presented. Director Rohlfs seconded the motion. After full discussion and all voting in favor, the motion carried.
5. Financial Statements for the Period Ending November 2021.
Bookkeeper Schumann presented financial statements for the period ending November 2021, to include a Profit & Loss Statement for December 2021, Profit & Loss and Balance Sheet. Director Rohlfs moved to accept the current financial statements as presented. Secretary Hoekstra seconded the motion and with all voting in favor, the motion carried.

6. Receive operations report relating to current system operational issues and take action deemed necessary thereon. (Presented by PGMS, Inc.)

Timothy Young presented the System Operations and Management Report to include (a) water accountability, (b) status of system accounts and (c) significant events. A copy of the Systems Total Report, Allocation of Receipts Exceptional Usage Report and Adjustments Report were also provided and discussed.

PGMS reported on the final outcome of the SAMCO leak detection project and repairs completed to date. PGMS is tasked with completing a current list of all backflow preventers that are installed and in need of required annual testing. Secretary Hoekstra moved to accept the Management and Operations Report as presented. Director Welch seconded the motion. After full discussion and all voting in favor, the motion carried.

7. Review, Discuss and Take Action on Gillespie Co. Voting Process for 2022

All necessary contracts and forms have been signed and delivered. No action taken.

8. Discuss RVS Billing Software.

PGMS is to provide monthly backups of the RVS software after month closing. This item to be moved to Old Business.

9. New Business:

- Set a date to Move items to new storage container.
 - Tabled
- Perform Budget Review
 - Tabled

10. Old Business – Operations Update, take action as needed.

- Update on Bulk Water Station
 - The District is waiting on recommendations from electricians.
- TCEQ Emergency Preparedness Plan.
 - The Draft plan was presented to the Board. After corrections are made, the report will be ready for submission.
- Storage Tank Inspection
 - PGMS is tasked with getting estimates for the repair and recoating of the District's GST.
- Awning for Storage Container
 - It is expected to have the awning completed in the next two weeks.
- Website and Email Update
 - All necessary documents and forms have been submitted and a tentative approval has been given. There will be no further action until the website is running.

3

11. Secretary's Report.

None

12. Treasurer's Report.

Treasurer Waldron reported to the Board that PNC and Randolph-Brooks bank accounts have been closed. The SSB&T account shall be closed as customer payments of all available means are rerouted to the Happy State Bank water payment account. There is a separate account for each: Water Revenue, Tax Revenue and General Operating, and Reserves. Tax and Water revenues shall be swept to the Operating account daily. It was reported that Gillespie County has been set

up to deposit to the HSB O&M Tax Revenue account. A new RLI Bond is in progress and should be completed soon. All Board members will have reviewing status with the HSB accounts with the President, Vice-President and Treasurer having authority to make internal transfers. The District Treasurer shall be the primary accounts manager. President Hopkins is in possession of 20 temporary HSB checks. Director Rohlfs moved to accept the Treasurer's report as presented. Secretary Hoekstra seconded the motion and after full discussion and all voting in favor, the motion carried.

13. President's Report.
None

14. Other Items
Director Rohlfs volunteered to assume the treasurer's position and duties. Vice-President Waldron moved to appoint Henry Rohlfs to the position of Treasurer. Director Welch seconded the motion and after full discussion and all voting in favor, Director Rohlfs was appointed.

Executive Session.

Vice-President Waldron called an execution session in accordance with Subchapter D, Chapter 551, Texas Government Code, at approximately 10:37 A.M. to discuss possible litigation.

The governing Board retired from executive session and resumed in open session at approximately 11:25 A.M. No final action, decision or vote was taken while in Executive Session.

14. Other Items: Continued.
The District's long time Bookkeeper, Mrs. Sheri Schumann, submitted her resignation, effective date in accord to the terms of her agreement, 30 days. The Board accepted Mrs. Schumann's resignation with appreciation of the many years of service to the Stonewall WCID.

Treasurer Rohlfs accepted the responsibility to assist Mrs. Schumann in the turnover process, information, equipment, contacts and all material that will allow the District to continue and allow for her timely exit. Mrs. Schumann will remain to assist in the transfer of duties.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, the meeting was adjourned at approximately 11:26 A.M.

PASSED AND APPROVED this 17th Day of February 2022.



Nikolaus Hopkins, President
Stonewall Water Control and Improvement District



Attest, Laurel Hoekstra, Secretary
Stonewall Water Control and Improvement District