

**MINUTES TO A
REGULAR MEETING OF THE
BOARD OF DIRECTORS
STONEWALL WATER CONTROL AND IMPROVEMENT DISTRICT**

December 15, 2022

The Board of Directors for Stonewall Water Control and Improvement District (the "District") met in regular session at 9:00 a.m. at the Stonewall Chamber of Commerce Building located at 250 Peach Street, Stonewall, Texas 78671, pursuant to notice of said meeting posted in accordance with Chapter 551 of the Texas Government Code, whereupon the roll was called of the members of the Board, to-wit:

Nikolaus Hopkins	President
Mark Nebgen	Vice-President
Laurel Hoekstra	Secretary
Henry Rohlfs	Treasurer
Robert Welch	Director

A quorum of Board members was present. Also in attendance, Dirk Jordan ("General Counsel") and Timothy Young with Professional General Management Services, Inc. ("General Management").

1. Call to Order and Establish a Quorum.
Vice-President Nebgen, after finding the notice of the meeting was posted as required and that a quorum of the Board of Directors was present, called the meeting to order and declared it open for such business as may come before it at approximately 9:09 A.M.
2. Receive Comments from the Public.
No public comment was offered.
3. Audit Report.
The District's auditor, Atchley and Associates, was unable to make the regular meeting and no report was presented.
4. Approve Minutes to Previous Meeting Held on November 17, 2022.
A copy of the minutes to the November 17th regular meeting were dispersed and read. With no corrections needed, Treasurer Rohlfs moved to approve the minutes. Vice-President Nebgen seconded the motion. After full discussion and all voting in favor, the motion carried.
5. Payment of Current Bills and Invoices.
Treasurer Rohlfs presented a report of invoices and bills, totaling \$13,678.48 to be approved for this period. PGMS had no additional invoices to add for discussion. All bills and invoices pertained to the normal function of the District. Vice-President Nebgen moved to approve the bills as presented. Secretary Hoekstra seconded the motion. After full discussion and all voting in favor, the motion carried.
6. Financial Statements for the Period Ending November 30, 2022.
Treasurer Rohlfs presented the financial reports for November 2022 for review, including District Income and Expense Report and Balance Sheet. All financial reports reconcile correctly with the District's bank statements. The District's Profit and Loss report is accurate with no corrections needed. The District will consider moving funds to an investment account as

permitted by the District's Investment Policy. Secretary Hockstra moved to accept the Financial Reports as presented. Director Welch seconded the motion and after full discussion and all voting in favor, the motion carried.

7. Receive operations report relating to current system operational issues and take action deemed necessary thereon. (Presented by PGMS, Inc.)
Timothy Young presented the System Operations and Management Report to include (a) water accountability, (b) status of system accounts and (c) significant events. A copy of the Systems Total Report, Allocation of Receipts Exceptional Usage Report and Adjustments Report were also provided and discussed.

PGMS reports that no new leaks were reported during the last month. There are currently no known leaks within the distribution system.

PGMS has been tasked with preparing the water treatment plant for the upcoming freeze and future freezes. All well lines shall be protected and heater installed in each room.

Treasurer Rohlf moved to approve the operations report as presented. Secretary Hockstra seconded the motion and after full discussion and everyone voting in favor, The motion carried.

Old Pending Tasks:

- Move Hydrant #18 at VFD - The area has been surveyed, utility locate request made and completed, and the TXDOT permit application has been made. Pending final approval from VFD.
- Compile a list of all properties that require backflow prevention and report to the Board. - Work in progress
- Research any secondary water sources - Work in progress
- Send conservation letters to the top water users - Continuing Project
- Recommend Updates to the District's Drought Contingency Plan - Work in progress
- Continue Cleanup of Plant yard - Ongoing
- Post 20% reduction signs.
- Re-Insulate Well Head as needed to prevent freezing. - *Completed December 15th*
- Contact local well companies and/or hydrologists for information pertaining to groundwater availability.
- Replace compression fittings on booster pumps #1 and #2.

8. New Business:

- No new business was discussed.

9. Old Business:

- Approve Amendments to By-Laws: General Counsel presented to the Board, a draft amendment to the District's By-Laws to identify jobs performed by the Board and compensation for those jobs.
- Update on District Funds: Treasurer Rohlf shall move District funds to an investment account as approved by the Board of Directors.

- Update to Drought Status: The District continues to see the effects of the current drought. The recent rains and well repairs have eased the strain to the water system, but continued conservation efforts are needed. The District will have signs posted throughout the system to aid in the ongoing conservation messaging.
- Update on Engineers Contract: PGMS shall meet with Burgess Niple's Robby Caligari to identify the best location for the new ground storage tank. Once the location is set and measurements are taken, they will begin construction drawings.
- Update on Real Estate for New Well: No update was provided.

9. Secretary's Report.
Secretary Hoekstra requested a final copy of the District's parts inventory be provided to the Board.

10. Treasurer's Report.
• Treasurer Rohlf reported to the Board that Atchley and Associates will be at the next regular meeting to report on the ongoing District audit.


11. President's Report.
• President Hopkins asked PGMS to keep in contact with the Gillespie County Inspector concerning proper metering and wastewater permits for new commercial accounts.

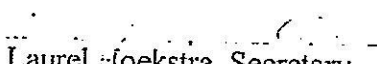
12. Other Items
• None.

Closed Session:
• None.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, the meeting was adjourned at approximately 10:25 A.M.

PASSED AND APPROVED this 17th Day of January, 2023.


Nikolaus Hopkins, President
Stonewall Water Control and Improvement District


Attest, Laurel Hoekstra, Secretary
Stonewall Water Control and Improvement District